Drummond Community High School

The Senior Pupil Leadership Team 2020-21

NOMINATION FORM 2020-21

Are you Ready to Lead?

Drummond offers formal leadership opportunities to senior pupils who want to develop their skills and support the work of the school. You must be committed to demonstrating the school’s CORE values in your attitude and behaviour and be a role model in our school and community.

In addition, these are some of the skills and qualities you are expected to develop:

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<tr>
<th>Skill &amp; qualities</th>
<th>Definition</th>
<th>Success criteria</th>
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| Time management   | Ability to meet deadlines and prioritise tasks within a timeframe | -I can meet deadlines  
-I can organise my time successfully and fulfil my responsibilities |
| Planning          | Ability to think ahead to identify and create approaches to achieve a goal | -I can plan for the results I would like to achieve |
| Organising        | Ability to plan and make preparations for a task | -I am as prepared as I always can be  
-I can organise an event, or support others to do this  
-I can equally share out the workload when working with others |
| Delegating        | Ability to be able to entrust a task or responsibility to another person | -I can put my trust in others to complete an activity  
-I can share the responsibility for a task |
| Negotiating       | Ability to listen to opinions and give my own through discussion and come to a positive, mutual conclusion | -I can contribute and interact with others  
-I can listen and take turns in what I need to say  
-I can come to a compromise  
-I can work to reaching a beneficial outcome for all |
| Listening         | Ability to take on board other people’s opinions and understand information when someone is speaking | -I pay attention to what others are saying  
-I take on board everyone’s opinions |
| Reliability       | Trustworthy | -I can be relied upon to do what I am asked to  
-I can be relied upon to do what I said I would |
| Contributing      | Ability to provide something to help achieve a goal | -I make myself useful  
-I can put my ideas forward  
-I can present at an event such as an assembly; Parent Council/meeting;  
-I can represent Drummond at school and community events |
The Senior Pupil Leadership Team 2020-21

What does being a member of the Senior Pupil Leadership Team involve?
A member of the Senior Pupil Leadership Team is a pupil who wants to, and is chosen to, represent the school. This is either as Head of School (S6 only), House Captain/Depute Head of School (S6 only) or prefect (S4, S5 and S6).

As a more mature and experienced member of the school community in S4, S5 or S6, he/she is expected to:

- be a positive public role model for all students at all times.
- set an example to younger pupils and peers in terms of behaviour, uniform, attitude, attendance and punctuality;
- be willing to respond to pupil and staff requests for assistance and/or advice;
- be willing to represent the school at various events and functions both within and outwith the school day.

Specifically, it is expected that the Senior Pupil Leadership Team will:

- wear full school uniform, including blazer, at all times during the timetabled week, and when representing the school at other times;

- play a full and responsible part in the rota of organised Senior Pupil Leadership Team duties (e.g. parents’ evenings, functions, concerts and productions, organising charity events in school, organising events for younger pupils, welcoming visitors, showing visitors around the school assisting with Tutor Groups, participating in assemblies, monitoring the Concourse at break and lunch duty etc.);

- in addition, Heads of School. and in some instances, Depute Heads of School, are expected to attend all Drummond Community High School Parent Council meetings in the academic year; attend at least one of the Parent Council meetings for each of our three cluster primary schools in the academic year; coordinate the Concourse lunch supervision rota all year; lead assemblies where appropriate; play an active role in Pupil Voice meetings, such as chairing and minuting; organising the collection of pupil achievement and school news for assemblies;

- provide views to the SLT on whole-school issues;

- point out to appropriate staff any incidents which may be connected with the health, safety or well-being of any individual within the school community;

A member of the Senior Pupil Leadership Team can expect:
- to actively contribute to pupil assemblies where appropriate
- to have meetings and consultation with a member of SLT;

- to be part of the Senior Pupil Leadership Team rota for lunchtime Concourse duty (details above), which will allow for planned and equal participation amongst the team (although some events will happen at short notice);

- to have his/her views treated with the respect due to someone who serves the school;

- to have his/her service to the school recognised in terms of references for employers and further/higher education;

- to develop interpersonal and communication skills through managing situations and dealing with everyday tasks.

How do I become a member of the Senior Pupil Leadership Team?
Firstly, you must consider your own position and decide whether you feel you really want to be a member of the Senior Pupil Leadership Team. Think about what has been said about the responsibilities and duties, alongside the benefits listed. The responsibilities and duties are mandatory!

You should complete a nomination form, stating your reasons for wishing to become a member of the Senior Pupil Leadership Team and indicating what your contribution to the school has been and would be. The form also has spaces for a teacher supporter. This is a teacher who should indicate why they think you would make a good member of the Senior Pupil Leadership Team.

Senior pupil Leadership Team Nomination forms should be returned to Ms Hannan by Wednesday 10 June 2020 at the latest.
I am **Ready to Lead**

**NAME:** ____________________  **House:** ____________________

**POSITION:** tick the post you are applying for
- **Head/s of School** (S6 only)
- **Depute Heads of School/ House Captain** (S6 only)
- **Prefect** (open to S4, S5 and S6)

1. Please state your reasons for wishing to take on this leadership position and the skills & qualities you will bring to it. Think about Drummond’s **CORE** values and how you have demonstrated these.

2. Please indicate the contribution you **have already made** to the life of the school.
3. Please indicate the contribution you **could make** to the life of the school.

Staff Reference

NAME of Referee: __________________________________________________________

Please refer to the school's values and the leadership development skills when giving your reasons for supporting ________________________ ‘s application to be a member of the S4/ S5/S6 Leadership Team.

Completed forms should be returned to Ms Hannan by end of day on Wednesday 10 June 2020.